

NCBCDA Summer Meeting Agenda

Saturday, June 1st, 2019 -- 10am

1. **Welcome/Call to Order** - Casson calls meeting to order 10:04am
2. **Review and approve minutes from General session** - Concert Band nominations (#12) We didn't write down who we voted for for 2021 - confirmed that Travis Cross was the number one choice - Alyssa moves to approve, Addie Second, motion passes unanimously
3. **President Elect Report**
 - 3.1. Live audition: should we use excerpts from the concert rep or unrelated music?
 - 3.1.1. Suggestions made to pull something unrelated, specifically Watkins/Farnum. All agree to use Watkins/Farnum for live auditions. Dan Sedgwick will bring excerpts to HSU for the 2020 NorCal auditions.
 - 3.2. Percussion live audition - Suggestion to limit 25% audition, 75% music rehearsal (from General Session)
 - 3.2.1. Everyone has to sight-read snare, timpani, mallets - Dan needs to check/prepare percussion audition. The audition will include a quick mix of both audition excerpts and sight-reading. Dan will work with Tom to select excerpts.
 - 3.3. Audition Excerpts
 - 3.3.1. We have almost all the cuts, excluding bass from Cap Section.
 - 3.3.2. String Bass we can add later when it comes up on the CODA website
 - 3.3.3. All excerpts look doable and no need for additional changes
 - 3.3.4. Should we audition for piano? Find out the conductor's needs. Keep the piano audition live until we find out needs
 - 3.3.5. We regularly need to do callbacks for Euphonium, let's make room for allowing both BC and TC readers in the group. Transpositions can be written out.
4. **Secretary/Treasurer Report**
 - 4.1. Taxes
 - 4.1.1. Suggest that we find an accountant, outside source to help keep us in the clear
 - 4.1.2. Ryan has a parent that would be willing, all agree that he should ask for her services
 - 4.2. Quickbooks - should we use it for budget tracking?
 - 4.2.1. \$10 per month as an introductory rate for non-profits
 - 4.2.2. Casson moves to make Quickbooks for our budget tracking at whatever cost, Bobby seconds, motion passes unanimously
 - 4.3. Website updates: pictures, consistency in formatting, bylaws, past minutes, etc.
5. **Choral Reps Report**
 - 5.1. Dr. Kendrick declined for health reasons, Buddy James (CSU East Bay) accepted in his place. We are set through 2022. 2023 will be the commissioned composer, that will be discussed further.

- 5.2. Seating charts went well and made the rehearsal process smoother and more focused
 - 5.3. Out to Membership - what are the space constraints of HSU - will talk to Paul Cummings/Rachel Sammet about risers.
 - 5.4. Kristine Guder (CSU Longbeach) contracted for 2020, Kerry Marsh (UNC) should be contacted shortly
 - 5.5. None of the All State Jazz rep is available yet, but we will follow the same model but a slightly watered down version.
 - 5.6. We need to encourage more students to audition for Vocal Jazz because numbers were low.
 - 5.7. Can we use a live voice for all recordings for students? Can we spend a little more money to make sure that the recordings are quality? Everyone agrees that we should move in this direction. Send out recordings with music.
 - 5.8. Chris is already contracted as accompanist for Mixed Choir. Going to try and contract Adam again for Jazz Choir, but accompanists don't get travel paid for, so we may need to contract a local person for that group.
 - 5.9. Alissa will bring whatever is needed for Jazz Choir in terms of equipment
6. Jazz Band Rep Report - Bobby Rogers
 - 6.1. Recap of first year
 - 6.1.1. Responses were positive, students really enjoyed the experience, everyone was really pleased with how the first year turned out.
 - 6.2. Feedback
 - 6.2.1. Steve had very little gear available, we need to make sure that rhythm section players bring all own gear (drumset/amps/cords/etc.)
 - 6.2.2. Ryan will bring drumset/amps to make sure that we have quality equipment
 - 6.3. Where do we go from here?
 - 6.3.1. Make sure there is enough help for auditions, two or three people would be good to help spread the load.
 - 6.3.2. Keep fees the same \$25 to audition, \$100 registration if accepted.
 - 6.4. Aaron Lington is contracted for 2020
 - 6.4.1. Would like to stay in Humboldt on Saturday night - we will pay for it
 - 6.4.2. Can we help him rent a car - yes, we will pay for transportation however they choose to get there
7. Historian's Report - Chris
 - 7.1. Should we post old programs on website?
 - 7.1.1. Yes! PDFs will be posted
 - 7.2. Program printing costs were \$532.90, a good portion was cut down by running ads. Can we get more businesses involved to help cut that cost down even more. The Board can help by sending lists of businesses that might participate
 - 7.3. We need to finalize information sooner to avoid last minute changes. Shoot for final rep lists by January 1st, 2020
 - 7.4. Deadline for name changes will be January 20th, 2020.

- 7.5. Camp lists will sent to the Historian. We should start including other camps, including Jazz Camps
 - 7.6. Pictures of each group should go up on the website. Ryan created a Google Drive folder to upload all pictures from the event.
 - 7.7. Can the Historian - ask Casson what he was asking Chris to take on weekend of (regarding Scholarships/students)
8. Past President report - Casson Snowcroft
 - 8.1. CBDA Board Meeting - Presented Bobby with this CBDA plaque
 - 8.1.1. Summer Session meeting 6/2/2019
 - 8.1.2. As CASMEC General Session meeting - suggested increase for students from each school was shot down
 - 8.1.2.1. Collingsworth moved to create a small school committee/Honor Band, and it passed. Casson advocate for being a part of this group
 - 8.1.2.2. Bobby suggested that we draft a letter/memo regarding what we would like to see in a Small School Honor Band, looking at other models in Texas and areas that are already doing this successfully
 - 8.1.2.3. Casson asked to report our successes to CBDA and tell them that we want and are working toward more representation from the north state.
 - 8.1.2.4. Can we make sure that we have the final rep selections by 9/15/2019 so that we have instrumentation/auxiliary percussion needs filled.
9. Branding
 - 9.1. NCBCJDA??? Keep it as NCBCDA, no "J"
 - 9.2. Logo Update - create something more modern
 - 9.2.1. Will update through schools/online platform.
10. Online Auditions
 - 10.1. Google - Cost is \$150
 - 10.2. CBDA - Trish emailed back and said that they will let us use their online platform for \$500 for five years, plus a developer fee to customize it for us - we will not pursue this contract as the cost outweighs the positives
 - 10.3. CapSection maybe has something they would be willing to share with us?
11. Miscellaneous Items
 - 11.1. Email addresses: NCBCDA gmail or school? - Whatever email you use, you just need to check it. People can use their email of choice.
 - 11.2. 2020 PD for Summer with Vandercook College (Bobby)
 - 11.2.1. Can we plan some professional development for our membership for the Friday of NorCal? Bobby will organize this. Make sure that we cover both band and choir, or general. We can advertise to local elementary/middle and pull them in to the PD and extend our outreach.

- 11.2.2. Can we offer Units for this? Reach out to Andy to run this under Sonoma State every year
 - 11.2.3. Bobby will draft something and send out to Board this summer
 - 11.3. NCBCJDA Festival
 - 11.3.1. Create something similar to Analy's "Tune Up" Festival in the Fall. This would be a comments only festival. We would run for both Band and Choir on adjacent weekends.
 - 11.3.2. Costs:
 - 11.3.2.1. Three clinicians
 - 11.3.2.2. Clinicians meals
 - 11.3.2.3. Board Mileage
 - 11.3.3. Where to run it - stay in the Chico area and run a one day festival on Saturday. Try to run it at Bobby's school so the facilities are free.
 - 11.3.4. Bobby will have a plan in place to submit to the General Membership in February 2020, with plans to run it in Fall of 2021
 - 11.4. Fall Honor Band Audition Clinics held at all Universities
 - 11.4.1. Students have an opportunity to hear a professional play the audition piece, and potentially get feedback on their own playing. Charge the students \$15 to participate.
 - 11.4.2. Chris will get more information from Mike to see how he runs this - what are the costs, how does he deal with registration, etc. - shoot for Fall of 2020
 - 11.5. Addition of Medication form (Tom Slabaugh) - aren't we trying to get away from collecting sensitive information? This is the responsibility of the director/designated chaperone
 - 11.6. Should we take insurance information on our form? It is the responsibility of the individual school director to have this information and take care of their students.
 - 11.7. Addition of current grade level to the application
- 12. Conductors Updates: contracts, status, etc.
 - 12.1. 2020 Buddy James (East Bay) Choir, Patrick Reynolds Band, Aaron Lington Jazz Band, Christine Guter Jazz Choir
 - 12.2. 2021 Istead has verbally agreed for Choir, but it waiting for calendar
 - 12.2.1. Verbal from Dave Eschelmann Jazz
 - 12.2.2. Jazz Choir and Band will be contracted soon
 - 12.3. 2022 Steve Dickson for Jazz Band will be contacted
 - 13. Commissions updates
 - 13.1. Choral Commission - Eric Whitacre is in the middle of two large projects, he is not currently booking for 2023 so we will contact the next people on the list. We will check on the agreed
 - 13.2. Band Commission
 - 14. Job Timeline/Description Updates

- 14.1. Ryan will share the NorCal Drive folder with all Board Position descriptions and duties. The Board will update what they do and when on the timeline that Ryan sent out a few weeks ago.
15. Next Steps
 - 15.1. How do we grow? Where do we go from here?
16. New Business
17. Adjourn
 - 17.1. Alyssa - Motion to adjourn, Chris Seconds, All in Favor.
18. Miscellaneous
 - 18.1. We will start with sectionals for Choir at 1:00, downbeat at 3:00 with conductor
 - 18.1.1. We need to reach out Rachel Samett
 - 18.2. We need to reserve 40 rooms at HSU to cover our use for the weekend
 - 18.3. We need to reach out to the Hampton to hold our block of rooms through Saturday night for most guests
 - 18.4. We want to keep using PayPal, but will charge the extra fee to families